


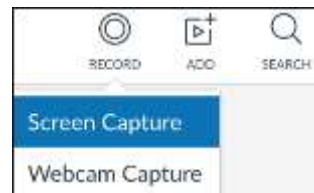
## How to Record Video with Canvas Studio

You can use Studio, a tool in Canvas, to record webcam and/or screen capture video.

1. Log into your Canvas course.

2.  Click the **Studio** icon in the far lefthand global navigation menu

3. In the upper righthand corner, click **RECORD** and select **Screen**



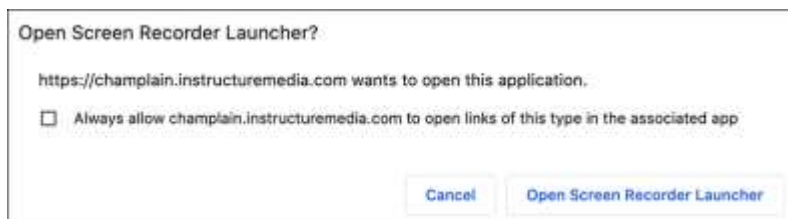
**Important:** Even if you plan to only record with your webcam, please select **Screen Capture**.

4. If this is the first time you are using Studio, you will be prompted to install the Screen Capture Application. Click the **Download** button, and select **Yes** to install the app.



**For Mac Users - see end of instructions for settings.**

5. After installing the app, re-launch **Screen Capture** from the **RECORD** menu, and click **Open Screen Recorder Launcher v2.0**.



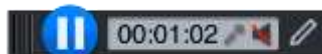
6. In the **Record** window, select Screen, Webcam, or **Both**. If you only want to record with your webcam, select **Webcam**



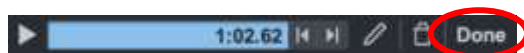
7. Use the default setting for size.
8. Click the red **Rec** button. A three second countdown will begin.



9. To stop recording, click the **Pause** button.



10. Click the **Done** button when finished.



11. In the **Preview** window, drag the left and right tabs to select the section of the recording that will be published.



- 12.

A screenshot of the 'Upload' window. It has a title bar 'Upload' and instructions: 'Enter values below then click Upload button to start uploading.' There are two input fields: 'Title' and 'Description'. A green 'Upload' button is at the bottom, with 'Edit', 'Redo', and 'Cancel' buttons below it.

In the **Upload** window, give your recording a **Title** (mandatory) and a **Description** (optional).

13. Click the **Upload** button.

14. When the recording has been successfully uploaded to Studio, click the **Continue** button.



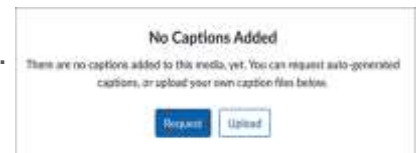
15. Your video recording will appear in your Studio library.



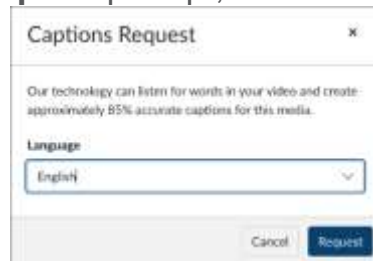
**Note:** Although your video is uploaded, it will take time to fully process. Initially, your video may look pixelated while the processing takes place.

16. Click on the video to open it and click on **Captions**.

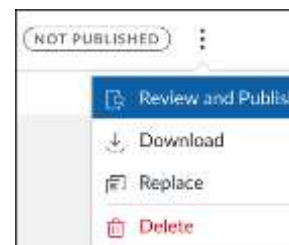
At the **No Captions Added** prompt, click **Request**.



17. At the **Captions Request** prompt, select **English** for the language and click **Request**.



18. In the ellipse menu located to the right of the **Not Published** button, select **Review and Publish** and edit your captions.



19. After you have edited your captions, scroll to the top of your captions, and click the **Publish** button.

## Mac Users

If you are using a Mac, you will need to enable permission for the Screen Recorder to access your camera, microphone and record your screen.



Later when you try to record your screen, you will see the message, "Screen Recorder Launcher would like to record this computer's screen."



You will need to open your system preferences.

1. Go to Security & Privacy in System Preferences
2. Select the "Privacy" tab
3. Click the Lock icon to unlock the screen. You may be asked to enter admin credentials.
4. Choose "Screen Recording" on the left side (you may need to scroll down)
5. Enable "Screen Recorder Launcher.app"

