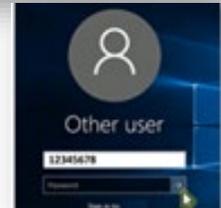




## Qoridda si laptops NWTC / Computers

Qabo hoos furayaasha Ctrl, Alt, iyo Delete waqti isku mid ah si ay u keenaan shaashadda login ah. Ku qor 8-lambar username NWTC iyo password, ka dibna riix Sign in. Waxaad dib u celin kartaa passwords at <https://pwd.nwtc.edu>.



## Off-helidda Campus

Helitaanka Portal Ardayga iyo codsiyada kale ee NWTC amaan ah waxay u baahan doonaan isticmaalka software-ka Microsoft Multi-Factor (MFA) software. Ma u baahan tahay in la sameeyo aqoonsiga Multi-Factor? Baro sida loo dhiso <https://www.nwtc.edu/about-nwtc/iit/multi-factor-authentication>

## Ku xiridda internetka / Wi-Fi

Haddii aad dhibaato ku qabto ku xiritaanka internetka, riix the Icon Wi-Fi oo ku yaal geeska midig ee hoose si uu u arko shabakadaha la heli karo ka dibna u xirmo.



Marka la isticmaalayo laptops NWTC, software ka **Global Protect** kuu ogolaanayaa inaad ku xidhmaan khayraadka kulliyadda. Hubi si aad u aragto haddii tani ay ku xiran tahay oo ka shaqaynayso adigoo gujinaya fallaadha kor u ka dibna icon aduunka.

## Galidda Gudaha iyo Istickmaalka Canvas

Waxaad isticmaaleysaa Canvas fasalada. Ku gali adigoo isticmaalaya [nwtc.instructure.com](https://nwtc.instructure.com) ama guji looxyada Canvas ee ku yaala Portal-ka Ardayga. Waxa kale oo aad tegi kartaa [www.nwtc.edu](https://www.nwtc.edu), riix Login Student at sare ee shaashadda, oo u duwo qaybta Resources Technology si ay u guji Canvas.

Your username is your username is your 8-digit student id number@nwtc.edu. Tusaale: [12345678@nwtc.edu](mailto:12345678@nwtc.edu). Your password waa aad password NWTC caadi ah. All logins off-campus u baahan tahay xaqiijinta la isticmaalayo software Microsoft Multi-Factor sugitaanka ama MFA.

In Dashboard Canvas ah, kaararka Koorsada liistada liistada fasalada. Dhagsii kaarka si aad u hesho iyaga. Akhri ogeysiiska ka imaanaya macallinkaaga, module-yada waxbarashada

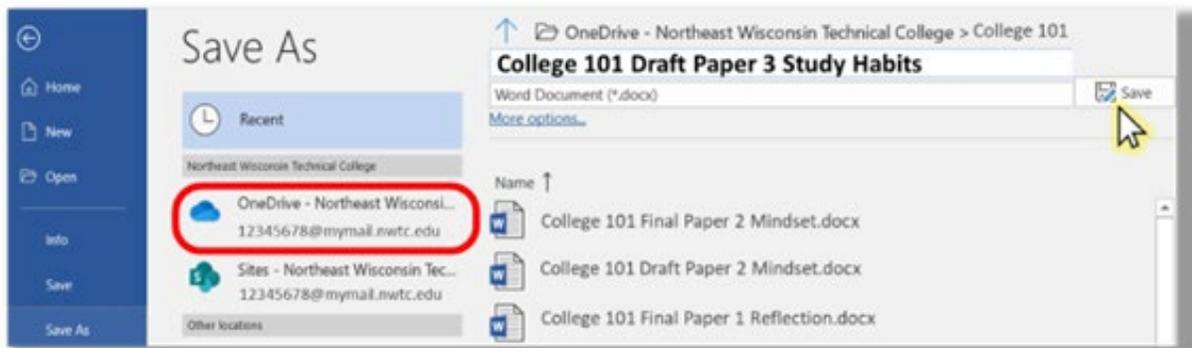
galitaanka, buuxi waxqabadyada iyo shaqooyinka, qaado aalado iyo imtixaano, kana hubi fasaladaada.

## La xiriirida Email

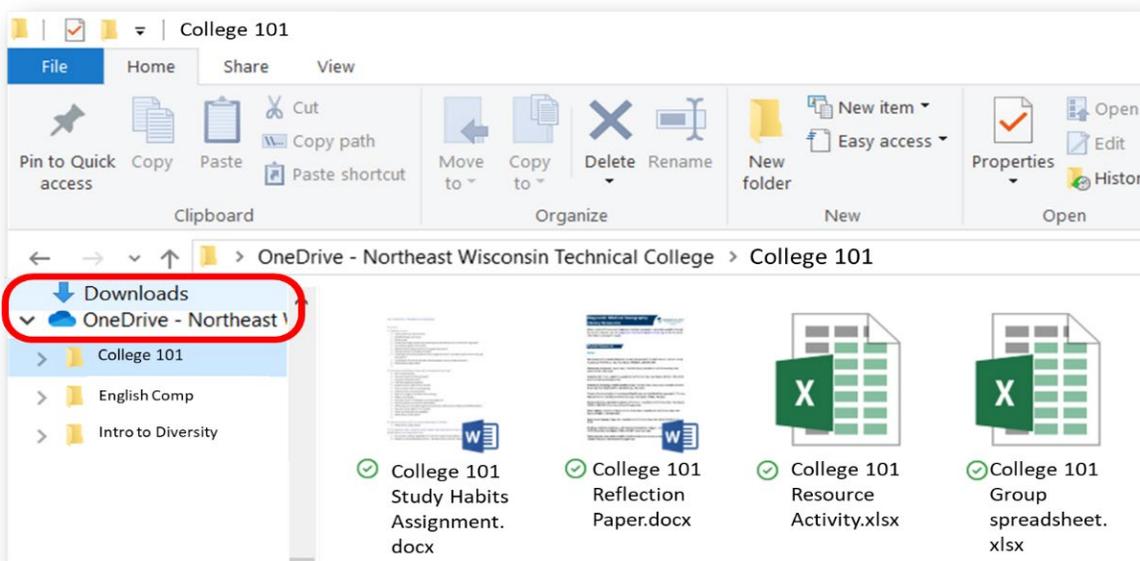
Si aad u dirto oo aad uga hesho emayl, gali konto emailkaaga ardayga portal-ka ardayga <https://go.nwtc.edu/Student-Portal> ama ka website-ka NWTC. Riix Galka Ardayda, ka dibna tag Khayraadka Teknolojiyada.

## Kaydinta Files

Mararka qaar waxaad u baahan tahay inaad soo gudbiso faylka shaqooyinka. Markaad kayd-sanayso faylasha, marwalba dooro File, ka dibna Save As, dooro ardaygaaga OneDrive



Guji icon-ka faylka faylka ee hoose ee shaashaddaada si aad u furto Windows Explorer si aad u aragto faylasha aad ee OneDrive iyo in la abuurto faylalka fasal kasta. Riix faylasha si aad u furato. files Bixi waxaad ku badbaadi folder Downloads ah.



## Gudbinta Work in Canvas

Safaarada internetka waxaad ku soo gudbin kartaa Canvas adigoo isticmaalaya dhawr nooc oo la soo gudbinayo. Hel shaqooyinkaaga adigoo isticmaalaya liiska si aad u sameysid liiska Aga Dashboard, Course Home Page, Manaahijta, Fasalka Buugga, Calendar, ama Modules.

Waxaa jira afar nooc oo gudbinta: Ku dhaji fayl, soo gudbiso qoraal, geli Website URL, ama gudbi warbaahinta adigoo isticmaalaya badhanka si aad u diiwaangeliso soo gudbintaada. **Fiiro gaar ah:** Canvas ma taageerto uploads file ka weyn 5GB.

## Helitaanka Microsoft 365

Waxaad isticmaali kartaa Microsoft 365 si aad u abuurto faylashaada. NWTC bixisaa software this in aad for free! Si aad u hesho Microsoft 365 ee kombiyuutarkaaga, aad u tag Portal Student Portal oo guji badhanka Microsoft 365.



Isticmaal aqoonsiga ardayga @nwtc.edu si aad u gasho. Ha isticmaalin sida aad u dhabta ah cinwaanka email ardayga halkan. Guji Next oo geli aad NWTC password.

Waxaad ka heli kartaa dhammaan noocyada internetka ee codsiyada, ama waxaad sidoo kale soo dejisan kartaa oo ku rakibi kartaa Microsoft 365 kombiyuutarkaaga adoo gujinaya **Barnaamijyo** ku jira kombiyuutarka gacanta sare ee gacanta midig ee Microsoft 365 Online. Raac degdeg ah si ay u buuxiso rakibo. Haddii aad haysato noocyadii hore ee codsiyada Microsoft Office ee kumbuyuutarkaaga, marka hore ku dabool.

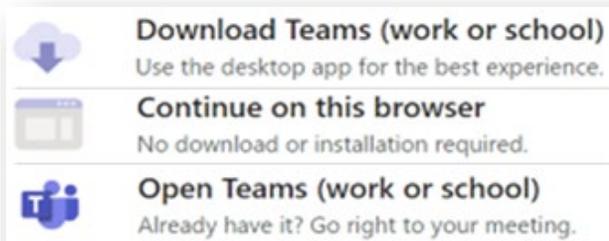
## Video Conferencing

Mararka qaarkood waxaad u baahan tahay in shir video la macallinka aad ama ardayda kale oo fasalka u raaci kari fasalka.

Si aad u hesho shir video ah oo loo qorsheeyay oo ka socda macallinkaaga Canvas, riix badhanka kulanka Kooxaha Microsoft oo dooro fasalka fasalka aad rabto inaad ku biirto.



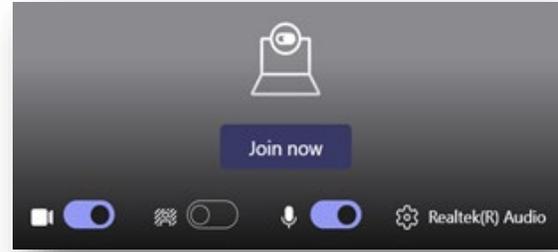
Waxaa sidoo kale laga yaabaa inaad xiriir la leedahay kulanka adoo adeegsanaya Jadwalka outlookka ama Canvas. Si aad u hesho fadhiyada la duubay, isticmaal link-duubista duubista ee bogga shirarka Kooxaha Microsoft ama xulashada kooxaha Chat Kooxaha.



Dooro sida aad fureyso kulanka. Waxaad kala soo bixi kartaa appka Teams, waxaad isticmaali kartaa browser-ka, ama waxaad furi kartaa appka Kooxaha haddii aad horeyba ugu rakibanayd kombiyuutarkaaga.

Waxaad awoodi doontaa in ay carrab la'aan ama unmute aad audio iyo joojin ama bilowdo aad video ka hor iyo ka dib riix si ay ugu biiraan.

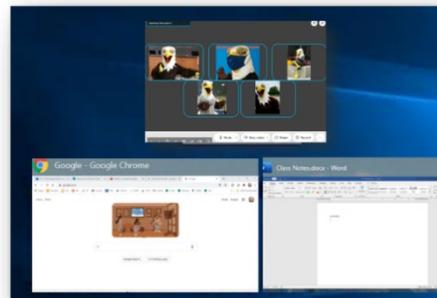
Waxaad dooran kartaa qalab iyo imtixaanka audio aad hadalkaaga iyo mikrofoonka. Had iyo jeer carrabka mugga ka hor inta aadan biirin.



Marka si guul ah kulanka, furi sanduuqa chat in ay qoraan su'aalo ama jawaabaha macallinkaaga / fasalka aad. Isticmaal ikhtiyaarka Reactions si aad kor ugu qaaddo gacantaada ama aad u isticmaasho emojis.

## Furitaanka Windows

Inta lagu guda jiro shirka fiidiyowga, waxaad hoos u dhigi kartaa fureyaasha Windows iyo Tab isla waqti isku mid ah si aad u aragto wax kasta oo ku furan kombuyuutarkaaga una bedesho codsiyada kale. Markaad raadinayso website a aad furtay, xasuuso in laga yaabaa in aad leedahay dhowr daalacashada websaydhka leh tabs badan si ay u hubiyaan.



## Wadaagista Your Screen

Haddii la weydiyo in ay wadaagaan shaashaddaada, riix icon Share ee ku yaala toolbar-ka, ka dibna dooro codsiga ama shaashadda si aad u muujiso kuwa kale.



## Laga bilaabo kulankaaga gaarka ah

Haddii aad u baahan tahay in aad la kulanto khadka tooska ah ee kuwa kale, waxaad bilaabi kartaa kulanka adiga oo isticmaalaya shaqada jadwalka ee Outlook ama Kooxaha oo aad dooranayso Kulanka Hadda ama Kulanka Kooxaha Cusub (ama adigoo gujinaya icon kulanka ee Chat Kooxaha). Kadibna la wadaag linkiga kulanka ama u soo dir martiqaad.

## Helitaanka Off-Campus Software

Si aad u hesho software kale NWTTC ka off-campus ama ka laptop-aad shakhsi, tag inay [www.nwtc.edu/students](http://www.nwtc.edu/students) iyo riix Off-Campus Software Access.

## Helitaanka Help

Haddii aad u baahan tahay caawimaad arrimaha technology, wac Xafiiska Caawinta Ardayga ee 920-498-6900 ama la xiriir farsamoyaqaannada Desk Help at [nwtc.edu/helpdesk](http://nwtc.edu/helpdesk).

Maktabadda NWTC waxay sidoo kale ku caawin kartaa marka aad xayiran tahay!  
Tag goobta Weydii Goobta Maktabadda ee [nwtc.libanswers.com](http://nwtc.libanswers.com) si aad u aragto jawaabaha su'aalaha caadiga ah, daawado teknolojiyada 101 ee [go.nwtc.edu/tech101](http://go.nwtc.edu/tech101), ama la xiriir Maktabadaha iyada oo loo marayo sheekeysiga, telefoonka, email, ama qoraalka.